

## INSTRUCTIONS

### FILING PERIOD

- **County Chair:** The application must be filed no earlier than the 30<sup>th</sup> day before the second Monday in December of an odd-numbered year unless the filing deadline is extended under Subchapter C.  
(Section 172.023, Texas Election Code)
- **Precinct Chair:** The application must be filed no earlier than the 90<sup>th</sup> day before the second Monday in December of an odd-numbered year unless the filing deadline is extended under Subchapter C.  
(Section 172.023, Texas Election Code)

### FILING DEADLINE

The filing deadline for candidates for precinct and county chair is 6:00 p.m. on the second Monday in December of an odd-numbered year unless the filing deadline is extended under Subchapter C.

The application shall be filed with the county chair or the secretary of the county executive committee or designee, if there is one. (Texas Election Code § 172.022)

### FOOTNOTES

<sup>1</sup>An application for a place on the ballot, including any accompanying petition, is public information immediately on its filing. (Section 141.035, Texas Election Code)

<sup>2</sup>Candidates for the offices of county and precinct chair are required to be residents and qualified voters of the county from which they are elected no later than the filing deadline. In addition to the general eligibility requirements for party office, a person must also reside in the election precinct to be eligible to be a candidate for or to serve as a precinct chair for that precinct. There is no specific period of time that the person must have been a resident of the precinct to be eligible for the office of precinct chair. (Section 171.023, Texas Election Code) For additional information, please contact the Elections Division of the Secretary of State.

<sup>3</sup>All oaths, affidavits, or affirmations made within this State may be administered and a certificate of the fact given by a judge clerk, or commissioner of any court of record, a notary public, a justice of the peace, and the Secretary of State of Texas. See Chapter 602 of the Texas Government Code for the complete list of persons authorized to administer oaths.